

STATEMENT OF WORK
Rigidply Rafters Pavilion Kit

Department of Conservation and Natural Resources
Bureau of State Parks
French Creek State Park
(Berks County, PA)

I. SCOPE OF WORK

The Pennsylvania Department of Conservation and Natural Resources, Bureau of State Parks, requires a vendor to supply and deliver a Rigidply Rafters 28'x36', Standard Rectangular Shelter Package to French Creek State Park, 843 Park Road, Elverson, PA 19520-9523.

Please note that this is a no substitute solicitation.

Questions regarding the technical aspects of this bid should be directed to James Wassell, Park Manager, at 610.582.9680 or by email at jawassell@pa.gov. Questions regarding the bidding or contracting procedures should be directed to Jody Russell at 717.783.2566 or by email at jorussell@pa.gov.

This bid is for the purchase of the pavilion/shelter kit only; DCNR will be assembling the pavilion/shelter.

II. CONTRACT TASKS

The following tasks will be completed in performance of the contract.

Vendor will supply and deliver one Rigidply Rafters Pavilion Kit with the following specs:

- Rigidply Rafters 28'x36', Standard Rectangular Shelter Package
- 22'x36'x8', 3:12 roof pitch
- Treated Glu-Lam Columns for direct bury
- Glu-Lam DTP beams
- 2"x6" #1 Southern Yellow Pine tongue & groove decking
- Titanium UDL-synthetic roofing underlayment
- GAF/ELK, Timberline Prestique, 30yrs architectural shingles, Mission Brown color
- Alaskan Yellow Cedar fascia
- Nail & hardware package
- IBC 2006 compliant
- Designed for 40lbs psf snow load & standard 100mph wind load.
- Kit must include sealed and stamped engineered drawings.

Bid price to include all shipping, transportation, and any other associated charges for delivery. Supplied materials are subject to the satisfaction and approval of the Department.

IV. DELIVERY PERIOD

Delivery will commence after receipt of purchase order and will terminate December 1, 2023.

V. BID AWARD

The bidder will complete and return the following for award of the bid:

- A. The electronic Invitation for Bid to be found at www.pasupplierportal.state.pa.us
- B. A properly executed Reciprocal Limitations Act form that lists the state of manufacture for any supplies procured.
- C. A properly executed Worker Protection and Investment Certification Form. Bids will be awarded based on a total sum.

NOTE: The Department will only accept out to two (2) decimal points when entering your 'Unit Price' bid.

VI. PAYMENT TERMS

Payment shall be made on a reimbursement basis following delivery and final acceptance of approved product.

This contract will be paid by Automated Clearing House (ACH), commonly referred to as direct deposit. Contractor should review V.20 CONTRACT-016.2 Payment – Electronic Funds Transfer of the attached Commonwealth's Terms and Conditions for complete details and contractor's responsibilities.

VII. INVOICES

All invoices for the contract **MUST** be sent to the following address:

Commonwealth of PA – PO Invoice
P.O. Box 69180
Harrisburg PA 17106

All invoices **MUST** have the purchase order number, as well as your SAP Vendor Number on the invoice. The name and address listed on the purchase order must also be listed on each invoice. Failure to provide this information may result in a delay of payment.

Please Note: Vendors are reminded to **NOT** include employer identification numbers, Social Security Numbers, bank account information, or other personally identifiable information on their invoices. That information is uniquely tied to your SAP Vendor Number and, for security purposes, should not be explicitly stated on an invoice.

VII. RECEIPT AND OPENING OF BID

Bids will be submitted via PA Supplier Portal, to be found at www.pasupplierportal.state.pa.us. Faxed, emailed, and mailed bids will not be accepted.

No responsibility will be attached to any employee of the Department for the premature opening of, or the failure to open, a bid not properly addressed and identified, or for any other reason whatsoever.

XI. BID RESULTS

Bidder can obtain bid results by accessing <http://www.emarketplace.state.pa.us>. The bid results will be posted as soon as practicable. The results are the apparent bidders, and all bids are under review until final award of the purchase order.